

## English – Writing

Entry Level 2

Sample Assessment

### General Marking Guidance

- Markers should apply the mark scheme consistently across all papers marked. Standardisation will take place at the beginning, middle and end of the marking window to ensure this takes place.
- Marks should be applied on the learners' assessment paper along with all associated feedback. It is recommended that marking is carried out using a different coloured pen to that of the learner.
- If a learner has crossed out a response to a question, the work should still be marked unless the learner has replaced it with an alternative answer.
- Markers should mark according to the mark scheme and should apply it positively awarding full marks where the answer meets the mark scheme.
- Where the answers do not meet the mark scheme, markers should be prepared to award zero marks.
- The mark scheme gives guidance as to how to allocate marks where an answer is graded according to learner performance. Where the response does not meet the requirements of the minimum mark, zero marks should be awarded.
- Where the mark scheme allows a mark for 'any (other) valid response', the marker should judge the response's merits based on the information provided in the assessment materials.
- Where the marker is unsure of how to apply the mark scheme, guidance from the team leader must be sought.
- Assessment papers and mark schemes must be kept secure at all times.
- Should any issues or irregular practice arise that may put at risk the security of assessment papers or mark schemes – these will be reported to Open Awards immediately.

**Pass Mark: 22**

## E2 Writing Mark scheme – Sample Assessment

<b>Entry 2 – Writing Task 1 (total marks available 10)</b>				
<b>Question Number</b>	<b>Question</b>	<b>Accepted Responses</b>	<b>Mark Allocated</b>	<b>Scope of Study Reference</b>
1	Write the word with the correct spelling to fit in each sentence.	Disappear	1	SoS16
2	Write the word with the correct spelling to fit in each sentence.	Young	1	SoS16
3	Write the word with the correct spelling to fit in each sentence.	Pressure	1	SoS16
4	Write the word with the correct spelling to fit in each sentence.	Breathe	1	SoS16
5	Write the word with the correct spelling to fit in each sentence.	Important	1	SoS16
6	Write the word with the correct spelling to fit in each sentence.	Grammar	1	SoS16
7	Write the word with the correct spelling to fit in each sentence.	Truly	1	SoS16
8	Write the word with the correct spelling to fit in each sentence.	Extreme	1	SoS16
9	Write the word with the correct spelling to fit in each sentence.	Naughty	1	SoS16
10	Write the word with the correct spelling to fit in each sentence.	Height	1	SoS16

E2 Writing Mark scheme – Sample Assessment

Entry 2 – Writing Task 2 (total marks available 2)				
Question Number	Question	Accepted Responses	Mark Allocated	Scope of Study Reference
1	Re-order the lists of words below in alphabetical order.	Cake Gauge Guide Read Tart Tree	1 mark	SoS15
2	Re-order the lists of words below in alphabetical order.	Age Arrive Chart Creak Group Page	1 mark	SoS15

E2 Writing Mark scheme – Sample Assessment

Entry 2 – Writing Task 3 (total marks available 2)				
Question Number	Question	Accepted Responses	Mark Allocated	Scope of Study Reference
Task 3	Give the plural of table & picture	Tables Pictures	2 marks	SoS14

Entry 2 – Writing Task 4 (Form) (total marks available 4)				
Question Number	Accepted Responses	Mark Allocated	Scope of Study Reference	
Task 4	All information completed correctly in the form, i.e. <ul style="list-style-type: none"> <li>• First name and surname Address and postcode</li> <li>• Age and date of birth</li> <li>• Contact number and/or email address</li> </ul>	4 marks	SoS18	
	<b>One</b> error or omission.	3 marks		
	<b>Two</b> errors or omissions.	2 marks		
	<b>Three</b> errors or omissions.	1 mark		
	More than <b>three</b> errors or omissions.	0 marks		

## E2 Writing Mark scheme – Sample Assessment

Entry 2 - Writing Task 5 (Writing task) (total marks available 16)					
SoS	13. Use basic punctuation correctly (e.g. full stops, capital letters, question and exclamation marks)	16. Spell correctly words designated for Entry Level 2	17. Communicate information using words and phrases appropriate to audience and purpose	19. Write in compound sentences, using common conjunctions (e.g. or, and, but) to connect clauses	20. Use adjectives and simple linking words in the appropriate way
<b>Marks available</b>					
<b>4</b>	NA	NA	Includes <b>all</b> relevant information; words and phrases are appropriate for audience and purpose <b>all</b> of the time.	NA	NA
<b>3</b>	Accurate basic punctuation <b>throughout</b> including correct use of capital letters at the beginning of sentences, for proper nouns and for personal pronoun 'I', full stops or question marks/exclamation marks at the end of the sentence.	All words spelt correctly (including those from designated spelling lists when used)	Includes <b>mostly</b> relevant information with just occasional inconsistencies; words and phrases are <b>mostly</b> appropriate for audience and purpose.	All sentences that require it, and at least two sentences, includes at least <b>one</b> compound sentence and at least one example of a common conjunction such as or, and, but.	<b>Consistently</b> uses adjectives and simple linking words appropriately.

## E2 Writing Mark scheme – Sample Assessment

2	Accurate basic punctuation <b>most</b> of the time, including correct use of capital letters at the beginning of sentences, for proper nouns and for personal pronoun 'I', full stops or question marks/exclamation marks at the end of the sentence.	<b>Most</b> words spelt correctly (including those from designated spelling lists when used)	Includes <b>some</b> relevant information with just occasional inconsistencies; words and phrases are <b>sometimes</b> appropriate for audience and purpose.	Most sentences that require it, and at least one sentence, includes at least <b>one</b> compound sentence and at least one example of a common conjunction such as or, and, but.	Uses <b>some</b> adjectives and simple linking words appropriately.
1	Accurate basic punctuation <b>some</b> of the time. Some errors in using capital letters at the beginning of sentences, for proper nouns and for personal pronoun 'I', full stops or question marks/exclamation marks at the end of the sentence.	<b>Some</b> words spelt correctly (including those from designated spelling lists when used)	Includes limited information with some inconsistencies; words and phrases show a little awareness of audience and purpose.	All sentences show either a compound sentence or an example of a common conjunctions such as or, and, but.	<b>Limited</b> use of appropriate adjectives and simple linking words.
0	Limited or no use of basic punctuation including capital letters	<b>Limited</b> or no words spelt correctly (including those from	Information is irrelevant or does not make sense; words and phrases show	No evidence of compound sentences or common conjunctions.	Makes no use of appropriate adjectives or simple linking

E2 Writing Mark scheme – Sample Assessment

	<p>at the beginning of sentences, for proper nouns and for personal pronoun 'I', full stops or question marks at the end of the sentence. Frequent inconsistent errors.</p>	<p>designated spelling lists when used)</p>	<p>no awareness of audience and purpose.</p>		<p>words.</p>
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