

Mark scheme

Sample assessment materials for first
teaching September 2019

Pearson Edexcel Functional Skills
qualification in English at
Entry Level 1 – Writing

Entry Level 1: Writing mark scheme

Set: Sample assessment materials

Guidance and instructions for using the mark scheme

- Mark crossed-out work if it is legible and has not been replaced.
- If the answer is clearly given, accept it even if it is not in the answer space.
- Indicate the marks for each question clearly on each candidate's question paper. For Questions 3 and 4, insert the marks for individual criteria into the boxes at the bottom of the question paper.

Question	Target	Answers	Mark
1 (a)	E1.14	M N O P Award 1 mark if all four letters are written in the correct order.	1

Question	Target	Answers	Mark
1 (b)	E1.14	r s t u Award 1 mark if all four letters are written in lower case in any order.	1

Question	Target	Answers	Mark
2	E1.12	Jo and I went to the shops. Award 1 mark for the correct sentence using the capital 'I'. Do not penalise other copying errors.	1

Question	Target	SPaG criteria	Mark
3	E1.11	Award 1 mark for at least one sentence with the correct use of a capital letter at the start and full stop at the end.	1
	E1.13	Award 1 mark for correct use of lower case letters. Allow one error.	1
	E1.15	Award 1 mark for correct spelling. Allow two errors.	1
	Target	Composition criteria	Mark
	E1.16	Award 1 mark each for stating: <ul style="list-style-type: none"> • one thing they like about the cafe (1) • a second thing they like about the cafe (1) • one thing they don't like about the cafe (1) • a second thing they don't like about the cafe (1). For E1.16, marks should be awarded if the information has been communicated in a way that can be understood. Errors that do not detract from this should not be penalised.	4
Total for question			7

Question	Target	SPaG criteria		Mark
4	E1.11	Marks	Descriptor	
		2	Two or more sentences with the correct use of a capital letter at the start and full stop at the end.	
		1	One sentence with the correct use of a capital letter at the start and full stop at the end.	
		0	No sentences with correct use of capital letter and a full stop at the end.	2
	E1.13	Award 1 mark for correct use of lower case letters. Allow one error.		1
	E1.15	Award 1 mark for correct spelling. Allow two errors.		1
	Target	Composition criteria		Mark
	E1.16	Award 1 mark each for stating: <ul style="list-style-type: none"> • what day to meet (1) • what time to meet (1) • one shop they want to go to (1) • a second shop they want to go to (1) • one thing they want to buy (1) • a second thing they want to buy (1) For E1.16, marks should be awarded if the information has been communicated in a way that can be understood. Errors that do not detract from this should not be penalised.		6
Total for question				10

Question	Target	Answers	Mark
5	E1.15	(a) money (b) gone (c) back (d) anyone (e) water (f) Tell (g) after (h) small (i) It's (j) stop Award one mark for each correct spelling. Words copied wrongly must be marked as incorrect. Do not penalise incorrect capitalisation.	10
Total marks for paper			30

Question targeting key: DfE subject content statements

DfE subject content statement	Where assessed	Marks available
E1.11 Punctuate simple sentences with a capital letter and a full stop	Q3,Q4	3
E1.12 Use a capital letter for the personal pronoun 'I' and the first letter of proper nouns	Q2	1
E1.13 Use lower-case letters when there is no reason to use capital letters	Q3,Q4	2
E1.14 Write the letters of the alphabet in sequence and in both upper and lower case	Q1	2
E1.15 Spell correctly words designated for Entry Level 1	Q3,Q4,Q5	12
E1.16 Communicate information in words, phrases and simple sentences	Q3	10
	Total	30

Pearson Functional Skills English

Assessment Record and Authentication Sheet - Entry Level 1

Writing

Completed assessments must be attached to this record.

Centre name:	Learner name:
Centre number:	Pearson registration number:
Date(s) of assessment:	Start/finish times:

Insert the marks below.

Marks					
Q1	Q2	Q3	Q4	Q5	Total
/2	/1	/7	/10	/10	/30
The pass mark for this assessment is [tbc].					
Tick the box if the learner has achieved Entry Level 1 Writing. <input type="checkbox"/>					

Details of reasonable adjustments/access arrangements (if applicable)
Reasons for dividing assessment over more than one session (if applicable)

Assessor declaration		
I confirm that the learner's assessment was supervised and marked according to the instructions provided, and that it is the learner's own work.		
Assessor name	Signature	Date

Learner declaration		
I confirm that this is my own work.		
Learner name	Signature	Date
Please tick if you do NOT want your work to be used for Pearson for training. <input type="checkbox"/>		

Sampling information (to complete if work is sampled)		
Internal Verifier name	Signature	Date
Pearson Standards Verifier name	Signature	Date