

Mark scheme

Paper 2

September 2021 to August 2022

Pearson Edexcel Functional Skills
qualifications in English at
Entry 3 – Writing

Functional Skills Qualifications from Pearson

Functional Skills qualifications from Pearson, the world's leading learning company. We provide a wide range of qualifications including academic, vocational, occupational and specific programmes for employers. For further information visit our qualifications website at [qualifications.pearson.com](https://www.pearson.com/qualifications). Alternatively, you can get in touch with us using the details on our contact us page.

Pearson: helping people progress, everywhere

Our aim is to help everyone progress in their lives through education. We believe in every kind of learning, for all kinds of people, wherever they are in the world. We've been involved in education for over 150 years, and by working across 70 countries, in 100 languages, we have built an international reputation for our commitment to high standards and raising achievement through innovation in education. Find out more about how we can help you and your students at: www.pearson.com/uk

September 2021

All the material in this publication is copyright
© Pearson Education Ltd 2021

Entry 3: Writing mark scheme

Paper 2

Guidance and instructions for using the mark scheme

- Mark crossed-out work if it is legible and has not been replaced.
- If the answer is clearly given, accept it even if it is not in the answer space.
- Indicate the marks for each question clearly on each candidate's question paper.
For Questions 3 and 4, insert the marks for individual criteria into the boxes at the bottom of the question paper.

Question	Target	Answers	Mark
1	E3.16	champion cheaper chicken choice Award 1 mark for all four words written in the correct alphabetical order. Do not penalise spelling errors that occur after the third letter of each word.	1

Question	Target	Answers	Mark
2	E3.14	children berries Award 1 mark for the correct plural. No spelling errors allowed.	2

Question	Target	Composition criteria	Mark
3	E3.18	Award 1 mark each for: <ul style="list-style-type: none"> the day and time of the class (1) why they can't attend the English class (1) what their friend can do to help them. (1) For E3.18, marks should be awarded if the information has been communicated clearly. Errors that do not detract from this should not be penalised.	3
	E3.20	Award 1 mark each for: <ul style="list-style-type: none"> an appropriate subject in the email (1) appropriate use of bullet points. (1) 	2
	E3.22	Award 1 mark for language appropriate for the purpose and audience (e.g. welcoming tone, no slang or text speak).	1
	Target	SPaG criteria	Mark
	E3.13	Award 1 mark for correct punctuation (e.g. capital letters, full stops, question marks, commas). Allow two errors. Award no marks for E3.13 if candidates have written fewer than three sentences.	1
	E3.15	Award 1 mark for correct grammar (e.g. subject-verb agreement, tense, definite and indefinite articles). Allow two errors. Award no marks for E3.15 if candidates have written fewer than three sentences.	1
	E3.17	Award 1 mark for correct spelling. Allow one error. Award no marks for E3.17 if candidates have written fewer than three sentences.	1
Total for question			9

Question	Target	Composition criteria	Mark								
4	E3.18	<p>Award 1 mark in each case for:</p> <ul style="list-style-type: none"> • where they want to go and why (1) • who they want to go with and why (1) • how they would get there (1) • one thing they would do on their dream holiday. (1) <p>AND</p> <p>Award 1 mark if information is communicated in a logical sequence (e.g. chronologically or by topic).</p> <p>For E3.18, marks should be awarded if the information has been communicated clearly. Errors that do not detract from this should not be penalised.</p>	5								
	E3.19	Award 1 mark if candidates have written at least eight sentences.	1								
	E3.21	<p>Award 1 mark for appropriate use of paragraphs (a minimum of two).</p> <p>AND</p> <p>Award up to 2 marks for appropriate use of compound sentences.</p> <table border="1"> <thead> <tr> <th>Marks</th> <th>Descriptor</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>Appropriate use of at least three compound sentences.</td> </tr> <tr> <td>1</td> <td>Appropriate use of one or two compound sentences.</td> </tr> <tr> <td>0</td> <td>No appropriate use of compound sentences.</td> </tr> </tbody> </table> <p>Use of <i>complex</i> sentences (e.g. including conjunctions such as <i>when, if, after</i>) should also be accepted.</p>	Marks	Descriptor	2	Appropriate use of at least three compound sentences.	1	Appropriate use of one or two compound sentences.	0	No appropriate use of compound sentences.	3
	Marks	Descriptor									
	2	Appropriate use of at least three compound sentences.									
	1	Appropriate use of one or two compound sentences.									
	0	No appropriate use of compound sentences.									
E3.22	Award 1 mark for language appropriate for the purpose and audience (e.g. use of first person, appropriate adjectives and no slang).	1									
Target	SPaG criteria	Mark									
E3.13	<table border="1"> <thead> <tr> <th>Marks</th> <th>Descriptor</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>No more than two punctuation errors (e.g. capital letters, full stops, question marks, commas).</td> </tr> <tr> <td>1</td> <td>No more than four punctuation errors (e.g. capital letters, full stops, question marks, commas).</td> </tr> <tr> <td>0</td> <td>Five or more punctuation errors.</td> </tr> </tbody> </table> <p>Award no marks for E3.13 if candidates have written fewer than five sentences.</p>	Marks	Descriptor	2	No more than two punctuation errors (e.g. capital letters, full stops, question marks, commas).	1	No more than four punctuation errors (e.g. capital letters, full stops, question marks, commas).	0	Five or more punctuation errors.	2	
Marks	Descriptor										
2	No more than two punctuation errors (e.g. capital letters, full stops, question marks, commas).										
1	No more than four punctuation errors (e.g. capital letters, full stops, question marks, commas).										
0	Five or more punctuation errors.										
E3.15	<p>Award 1 mark for correct grammar (e.g. subject-verb agreement, tense, definite and indefinite articles).</p> <p>Allow four errors.</p> <p>Award no marks for E3.15 if candidates have written fewer than five sentences.</p>	1									

	E3.17	Award 1 mark for correct spelling. Allow two errors. Award no marks for E3.17 if candidates have written fewer than five sentences.	1
Total for question			14

Question	Target	Answers	Mark
5	E3.17	(a) experience (b) competition (c) famous (d) increase (e) measure (f) steel (g) crumb (h) equip (i) tough (j) peace Award 1 mark per correct spelling. Words copied wrongly must be marked as incorrect. Do not penalise incorrect capitalisation.	10
Total marks for paper			36
Pass mark			25

Question targeting key: DfE subject content statements

DfE subject content statement	Where assessed	Marks available
E3.13 Use a range of punctuation correctly (e.g. full stops, question marks, exclamation marks, commas)	Q3, Q4	3
E3.14 Form irregular plurals	Q2	2
E3.15 Use mostly correct grammar (e.g. subject-verb agreement, consistent use of tense, definite and indefinite articles)	Q3, Q4	2
E3.16 Use the first, second and third place letters to sequence words in alphabetical order	Q1	1
E3.17 Spell correctly words designated for Entry 3	Q3, Q4, Q5	12
E3.18 Communicate information, ideas and opinions clearly and in a logical sequence	Q3, Q4	8
E3.19 Write text of an appropriate level of detail and of appropriate length (including where this is specified)	Q4	1
E3.20 Use appropriate format and structure when writing straightforward texts, including the appropriate use of headings and bullet points	Q3	2
E3.21 Use adjectives and simple linking words in the appropriate way	Q4	3
E3.22 Use language appropriate for purpose and audience	Q3, Q4	2
	Total	36

Ofqual



Llywodraeth Cymuned Cymru
Welsh Assembly Government



Pearson Education Limited is a registered company in England and Wales whose registered office is at 80 Strand, London, WC2R 0RL, United Kingdom, company Registration number 872828, VAT Number GB278 5371 21.